



UNIVERSITY OF CENTRAL FLORIDA

**College of Community Innovation and Education
School of Teacher Education**

Dear Educator/Program Coordinator,

Thank you for your willingness to welcome a University of Central Florida pre-service teacher as a volunteer in your classroom/program. This student volunteer is enrolled in EDG 2940, Experiential Learning in Education for the Spring 2022 semester. They have not yet had any education methods or content courses and are working to meet the requirements for acceptance into an Education program in future semesters.

The purpose of this experience is two-fold. It will provide the UCF student with an opportunity to experience the real world of teaching, and we hope it will also meet a need in your classroom or program. The time requirement for field experiences is up to 30 hours (optional this semester due to Covid-19 precautions), ideally over a period of multiple weeks; however, the student may be electing to spend more hours in your setting if you have a need for their support.

We are hopeful that this learning experience will serve several community needs. First the UCF student will aid your students who need extra help or enrichment. Secondly, the UCF student will assist you as an extra pair of hands, eyes, and ears in the classroom or program setting. Finally, the UCF student will experience the real world of education and consequently make decisions about entering the education profession.

During the service-learning experience, it is expected that the UCF student volunteer will always communicate and present himself/herself in a professional manner. In addition, we hope that the UCF student will have a chance to actively engage with the students in your classroom. While our UCF student should never be left alone with students, it is encouraged that you use them for 1) classroom support such as tutoring or small group support, 2) teacher support such as grading, filing, or creating bulletin boards, or 3) other support that you feel is appropriate. These students have not yet taken coursework to support best practices in instructional methods, so please consider how they can be most helpful in your setting.

The student will ask you to initial a *Field Experience Log* for each visit and complete an *Evaluation Form* once the experiential learning has been completed. UCF will not individually supervise the students in this volunteer program, so we ask for your cooperation in filling out this short performance evaluation at the end of the experience.

If you have any questions or concerns about this service-learning experience or your UCF student volunteer, please contact me by email at: Angela.Slaughter@ucf.edu. Thank you for your help in providing an important learning experience for our students as they begin their entry into the teaching profession!

Sincerely,

Angela Slaughter, Ed.D.
Lecturer
University of Central Florida
Angela.Slaughter@ucf.edu